SUB DOCTOR INFO SHEET

What we do

MMA Chiropractors is a nationwide chiropractic employment agency. We serve clients in need of temporary coverage and full time associates. Our clients hire us to find quality, competent and dependable licensed chiropractors. The registration process for substitute chiropractors (sub doctors) is free. Our clients pay us to find the best chiropractor for their office.

Who we hire

Our sub doctors are licensed, experienced chiropractors with 3+ years of clinical adjusting experience. They represent MMA Chiropractors as independent contractors. Many of our sub doctors are in transition between full-time positions, looking to supplement their income and/or seeking part-time work in retirement.

Become a Sub Doctor

- 1. Apply to become a sub doctor by filling out our easy online application. If you're seeking a permanent position, the application is the same and you only need to apply once.
- 2. Within 5 business days, a member of our team will contact you to verify your application and request your resume (if needed), a copy of your state board license and your proof of malpractice insurance.

Email: mma@mmachiropractors.com Phone: 904.288.8408 Fax: 904-288-8411

SUB DOCTOR INFO CONTINUED

- 3. As clients request coverage, we send email and text message notifications to registered sub doctors. Please call our office as soon as you see a coverage that you are available for and/or interested in.
- 4. Coverages are first come, first serve, but we do match sub doctors with clients based on techniques and skills. If you cannot perform the needed techniques, you will not be assigned to the coverage.
- 5. You will be emailed a contract for each coverage assigned to you. Please sign and email or fax back to us. Make sure you have submitted your W-9 tax form to our office. You only need to do this once, unless your information changes.
- 6. Submit an online tracking sheet after completing coverage for a client. All tracking sheets are due on Monday at 9 a.m. EST. If you work more than one day in a week for the same client, you can submit them on the same tracking sheet.
- 7. Follow our sub doctor guidelines when covering an office.

Apply today with our easy online application, submit tracking sheets and see the latest permanent and temporary positions available at our website. Please call our office with any questions.

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